



Burnet County Justice Court

PLEA MUST BE RECEIVED BY THE COURT ON OR BEFORE THE APPEARANCE DATE LISTED ON THE CITATION. A PHONE CALL WITH NO ACTION DOES NOT CONSTITUTE AN APPEARANCE.

CITATION PLEA/REPLY FORM

Provide the following information:

Defendant Name: _____

Mailing Address: _____

Email address: _____

Telephone: _____ Home Cell Work Other (circle one)

Driver's License No.: _____ STATE: _____ D.O.B.: _____

Citation #: _____ Date Issued: _____

Offense(s): _____

***NOTE*: JUVENILES YOUNGER THAN 17 MUST APPEAR IN COURT WITH A PARENT OR GUARDIAN.**

Choose your Plea Below:

☐ **Payment of Fine**

I enter a plea of **GUILTY / NO CONTEST** (circle one) and waive a jury trial and discovery pursuant to T.C.C.P. Art 39.14 and I understand that my plea may result in a conviction on my driver license record. I agree to pay the scheduled fine amount. (If payment is made by MONEY ORDER or CASHIER'S CHECK, make payable to BURNET COUNTY)

Defendant's Signature _____

Date _____

☐ **Plea of Not Guilty**

I enter a plea of "**NOT GUILTY**" and understand my case will be set on a pre-trial docket. I will be notified by the court of the date and time for my case. I **WILL** keep the court aware of my current address at all times.

Defendant's Signature _____

Date _____

☐ **Driver Safety Course**

- I enter a plea of **GUILTY/NO CONTEST** (circle one) and waive my right to a jury trial and discovery, and request the Court to dismiss the charge per the terms of Article 45.0511 C.C.P.
- I understand I will be charged court costs and a fee, and it must be paid to the court before my charge will be dismissed.
- I will provide proof of financial responsibility (vehicle insurance) and a copy of my 3A driving record as required by Article 45.0511 C.C.P.
- I understand that I am responsible for paying the cost of the Driver Safety Course **and** the fee that DPS charges to obtain my 3A driving record.
- I understand that I must complete a driving safety course approved by the Texas Dept Of Licensing and Regulation and provide a certificate of completion within **90 days** from the date of judgment.
- By signing below, I certify that:
 - ❖ **I do not have a class A or B Commercial Driver's License (CDL.)**
 - ❖ I have a valid Texas driver's license, permit, or active duty military I.D. and will provide a copy to the court.
 - ❖ The citation issued was **NOT** for passing a school bus, failing to stop and render aid following an accident, striking an unattended vehicle, fixture, or highway landscape, a traffic offense committed in a construction/maintenance zone while workers were present, speeding 95 mph or more or speeding 25 mph or more over the posted speed limit
 - ❖ I am **NOT** taking a defensive driving course for a different violation, nor have I taken a driver safety course within the past 12 months.

- If requesting the Driver Safety Course, have this form **notarized** or sign at the court.

Defendant's Signature _____

Date _____

Sworn to and subscribed before me, this _____ day of _____ 20____.

Notary Seal:

Notary Signature: _____
(or Anyone Authorized to Administer Oaths)

Call the court to determine the fine amount and court costs or view your case at www.burnetcountytexas.org - Select Departments, Justices of the Peace, then select appropriate JP court.

Payment forms accepted:

- On our website, over the phone or in person with a credit/debit card. **There is a convenience fee charged on all credit/debit card transactions.** To pay on-line, go to www.burnetcountytexas.org Select Departments, Justices of the Peace, then select the appropriate JP court, select Pay my citation.
- Cashier's checks or Money orders made out to Burnet County
- Do **NOT** mail cash.

JUSTICE OF THE PEACE COURTS OF BURNET COUNTY, TEXAS

Judge Roxanne Nelson, JP1

220 S Pierce St, Basement
Burnet, Texas 78611
Phone (512) 756-5421 Fax (512) 715-5221
Email: asstpct1@burnetcountytexas.org

Judge Lisa Whitehead, JP2

220 S Pierce St, Suite 105
Burnet, Texas 78611
Phone (512) 756-5453 Fax (512) 756-5402
Email: asstpct2@burnetcountytexas.org

Judge Jane Marie Hurst, JP3

810 Steve Hawkins Pkwy, Box 2
Marble Falls, Texas 78654
Phone (830) 798-3212 Fax (830) 798-3214
Email: asstpct3@burnetcountytexas.org

Judge Debra Bindseil, JP4

810 Steve Hawkins Pkwy, Box 4
Marble Falls, Texas 78654
Phone (830) 798-3205 Fax (830) 798-3216
Email: asstpct4@burnetcountytexas.org